



## **About the Event**

**Event Date:** Saturday, September 11, 2010. VIP Event, 10 am to 11 am, Main Festival Event 11 am to 6 pm

**Set up Date:** Friday, September 10, 2010, 12 pm to 8 pm

**Location:** Oakhurst Thoroughbred Farm, 18715 NE Highway 240, Newberg 97132

**Exhibitors:** Accomplished Artists, Local Food Vendors, Local Wineries and Breweries

**Booths:** Located inside the main barn area booths are 12X12 with wood sides and asphalt floors

**Access:** On Friday during set up hours you will be able to access very close to your booth via vehicle. Volunteers will be available to direct and assist you. On the day of the event, access to the main Festival area will be limited to vendors bringing in perishable items and only allowed prior to the opening of the Festival (7 am to 9:30 am)

**Parking:** There is ample free parking in a designated parking area

**Electricity:** Only limited booths will have a single outlet. If you need electricity please be sure to mark the appropriate box on the application form.

**Tables/Chairs:** We will provide one 6-foot table with black linen and 2 chairs. You may bring extra tables.

**Promotion:** Extensive publicity in regional media (radio, print and online), featured company listing, photos (up to 5), logos, and web link on website, business profile in Chamber Newsletter, inclusion in Trilogy Coupon/Passport Book.

**Entertainment/Events:** Free classes on food, wine and art, live music, live demonstrations, and much more.

**Security:** On site security will be provided continually from 12 pm Friday until 8 pm Saturday. All materials must be removed by 8 pm on Saturday. Property left after that time will be considered a donation to Trilogy.

## **About Applying**

### **If you are an Art Vendor**

**Space Fee:** \$300 for a 12 x 12 site. You may share your site with one other food, wine or art vendor.

**To Apply:** Fill out the application form on-line at [www.TrilogyNewberg.com](http://www.TrilogyNewberg.com) and make a payment on-line or send a check in the amount of \$300 made out to the Chehalem Valley Chamber of Commerce. Attach photos to the on-line application or mail CDs of your work and logo. You may also apply at the Chamber office.

**Application Deadline:** On-line application or postmark July 15, 2010.

**Notice of Acceptance:** July 30, 2010 on which your check will then be deposited or returned. More information about the event details will be provided upon acceptance.

**No Transfer/Refund Policy:** No refunds after check has been deposited. Booths may not be resold

**Commissions:** No commissions on sales, each artist handles his/her own sales

**If you are a Food Vendor**

**Space Fee:** \$300 for a 12 x 12 foot site. You may share your site with one other food, wine or art vendor. Please note that in addition to the Trilogy Booth Fee, the Yamhill County Environmental Health Department requires you obtain a [Temporary Restaurant License](#).

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**If you are a Wine/Beer Vendor**

**Space Fee:** \$300 for a 12 x 12 foot site. You may share your site with one other food, wine or art vendor.

**To Apply:** Fill out the application form on-line at [www.TrilogyNewberg.com](http://www.TrilogyNewberg.com) and make a payment on-line or send a check in the amount of \$300 made out to the Chehalem Valley Chamber of Commerce. Attach photos to the on-line application or mail CDs of your work and logo. You may also apply at the Chamber office. In addition, OLCC requires you to submit an [SEW application](#).

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**No Transfer/Refund Policy:** No refunds after check has been deposited. Booths may not be resold

Questions? Chehalem Valley Chamber of Commerce, 415 E. Sheridan St, Newberg 97132, 503-538-2014 email [info@trilogynewberg.com](mailto:info@trilogynewberg.com). Web [www.TrilogyNewberg.com](http://www.TrilogyNewberg.com)



**WAIVER OF LIABILITY AND  
ASSUMPTION OF RISK AGREEMENT**

1. I, the undersigned, as a condition of participation as a vendor for activities at Trilogy, agree and bind my organization to defend and hold harmless The Chehalem Valley Chamber of Commerce, Trilogy, their officers, agents, and employees from all claims for damage or injury arising in connection with this event, for any injury or loss, including but not limited to fire, theft, damage, acts of God, and/or negligence.
2. I understand that The Chehalem Valley Chamber of Commerce, Trilogy does not in any way or for any purpose become a partner of me or my organization in connection with this event. Neither I nor my organization will assert, claim or hold itself out as an agent or employee of The Chehalem Valley Chamber of Commerce, Trilogy.
3. I agree to supervise all employees of my organization in the conduct of the event to the best of my abilities and, to the extent feasible, to supervise compliance of the event participants with the requirements and other regulations of Trilogy.
4. I represent that I acknowledge and understand that The Chehalem Valley Chamber of Commerce, Trilogy does not maintain any insurance policy covering any circumstance arising from my participation in Trilogy activities on the Oakhurst Thoroughbred Farm premises. As such, I am aware that I should review my personal insurance portfolio.
5. I represent that I understand that this Waiver of Liability and Assumption of Risk Agreement is being voluntarily and intentionally signed and agreed to and that in signing this Agreement I know and understand that this Agreement may further limit the liability of The Chehalem Valley Chamber of Commerce, Trilogy.

By signing this Agreement, I represent that I acknowledge and agree to all terms and conditions set forth and further acknowledge that I have carefully read this agreement and understand what I am signing.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name